



NOTICE OF SPECIAL ELECTIONS & CALL FOR CANDIDATES

Elections for the Employee-Elected Members of the City of Seattle

Civil Service Commission

Will be conducted during the week of **November 7 - 14, 2016**

Election Calendar

Oct. 3 - 7	Candidacy Declaration forms submitted to City Clerk
Oct. 7	Last day to submit Candidacy Declaration form to City Clerk (no later than 5:00 p.m.)
Oct. 12	Last day for candidates to submit voter pamphlet statement and photo to City Clerk (no later than 5:00 p.m.)
Oct. 26	Ballots, instructions, and voter pamphlets mailed to eligible voters' home address
Nov. 7 - 14	Election Week - Marked ballots may be delivered to Office of the City Clerk
Nov. 14	Deadline for submittal of ballots to the City Clerk's Office, 5:00 p.m. Ballots sent via USPS and postmarked by 12:00 midnight, Nov. 14, 2014, will be accepted
Nov. 16	Ballot tabulation begins
Nov. 28 or earlier	Election results certified by the City Clerk
Nov. 28 or earlier	Candidates notified of election results by City Clerk

INFORMATION SESSIONS for the upcoming elections will be held on:

Session 1: City Hall, Room 370

September 20, 2016, 12:00 p.m. to 12:30 p.m.

Session 2: Seattle Municipal Tower, Room 1679

September 22, 2016, 8:30 a.m. to 9:00 a.m.

Discussion topics will include:

- **Overview of the Civil Service Commission and the Commissioner's Role**
- **Questions and Answers**

Candidates wishing to run **MUST** fill out a **Candidacy Declaration Form** obtained by contacting the **City Clerk's Office**. **Completed Candidacy Declaration Forms** will only be accepted from **Monday, October 3, 2016, 8:00 a.m. through Friday, October 7, 2016, 5:00 p.m.**

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

Election Ballots will be mailed to employee addresses on file with the Personnel Department. Please ensure address information is current.

Contact Information:

Office of the City Clerk

600 4th Avenue, Floor 3

Seattle, WA 98104

Phone: 206-684-8344

Email: clerk@seattle.gov